

How to raise a dispute case on Ariba invoices from Supplier SAP Business Network account?

SAP Business Network Support Material

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Innovative Lightweighting

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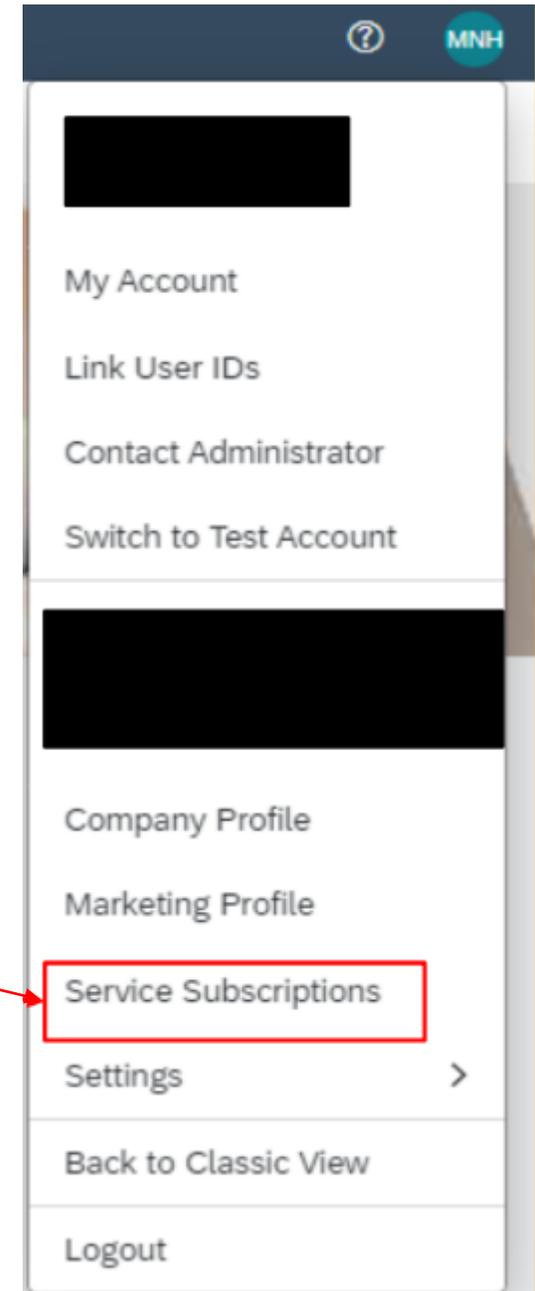
Note: Applicable to Enterprise Account

suppliers only

Step 1: Log into your SAP Business Network account

Step 2: Click on the administrator initial in the top-right corner

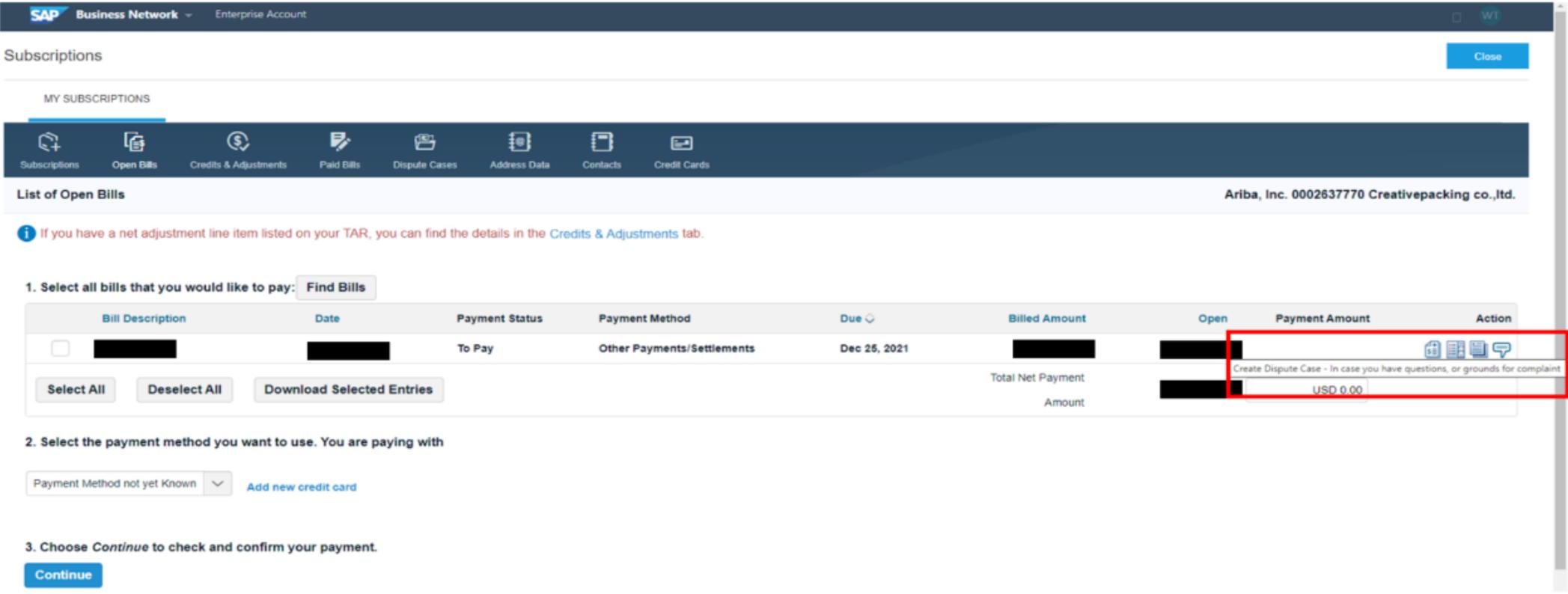
Step 3: Click on Service Subscriptions



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Step 4: You can view outstanding bills under “My subscriptions” – “Open Bills”

If you would like to raise a dispute case on a specific invoice, click the Dispute icon under “Action” column on the right of your screen.



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If you want to check for the person in charge of your company account in terms of billing, go to

“Address Data” under **“My Subscriptions”**. You can contact the responsible person via email/phone call.

